



VENUE REGISTRATION
ArtWalk 2019
Deadline to register: **July 1, 2019**

Business Name: _____ Contact: _____

Address: _____

Phone Number: _____ E-mail: _____

I agree to participate in Grand Haven ArtWalk 2019 by offering space in my establishment for artist(s) displays from September 17 through October 7, 2019.

I understand I will work exclusively with the artist to develop a location within my building and the space needed for the artist's display. There may be more than one artist depending on square footage available in my business.

I understand that I will not be assigned an artist, and by registering I am not guaranteed an artist. It is my responsibility to find an artist if one does not contact me.

To be eligible as a selected venue:

- You must be located within the Grand Haven Main Street district;
- Your venue is open to the public free of charge;
- During the 20 days of ArtWalk, it is strongly recommended your venue be open during ArtWalk Event Hours, unless you have outdoor space or the artwork is displayed in a storefront window and visible from the sidewalk;

Monday – Saturday, 10 AM – 8 PM and Sunday, 12 – 5 PM

- You acknowledge that Grand Haven Main Street and the ArtWalk Committee are not responsible for damage that may occur during the event or for work that is left after the event.
- You must register as a venue on/before **July 1, 2019**.
- You complete an Artist and Venue Agreement and return it to GHMS as soon as possible.

NOTE: We are asking artists to get a signature from the venue on their artist registration form to confirm that an agreement has been made, in addition to the Artist & Venue Agreement.

As you are working with an artist to install an art exhibit in your business, we recommend:

- Ensure the art is placed for maximum exposure and public viewing;
- Ensure the display is well lit and highlights the artist's work;
- Check to see it is placed to allow for adequate and safe public flow; and
- Arrangements for removal of art are clearly understood by all parties.

To register, complete this form and return with the registration fee of \$25 (cash or check) by July 1, 2019, to:
Grand Haven Main Street; 519 Washington Ave.; Grand Haven, MI 49417.

(You may use the city after-hours mailbox)

Business Owner Signature

Date

For office use only:

Date application received _____ Payment received _____ Payment type _____ Artist _____ Date Secured _____

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Save this sheet for your reference

Please be sure to complete an Artist & Venue Agreement for each ArtWalk entry you display at your business.

To facilitate our registration process, please call the Grand Haven Main Street ArtWalk phone at: (616) 935-3216 when you have secured an artist. This will assist us in keeping our list of "Venues Seeking Artists" as up-to-date as possible while waiting for paperwork to be returned.

Tuesday, September 24 (Weather Make Up Day is September 25) – 4th Grade Field Trip to ArtWalk:
Students will visit ArtWalk. Please be sure your artist's work is ready for viewing!

Sunday, September 29 – Artist Meet & Greet (12 – 5 PM): This is an opportunity for your artist to hold an open house at your business. While not required, we ask you to consider being open for this day. Depending on weather and space, you may allow your artist to set up a demonstration outside your storefront / set up an additional art exhibit / have acoustic music / meet and greet your customers. Please discuss this event with your artist at the time of registration.

Important Dates:

July 1, 2019

August 16, 2019

September 15-17, 2019

September 17, 2019

September 24, 2019

September 29, 2019

October 3, 2019

October 7, 2019 (Monday)

Deadline for Venue Registration

Deadline for Artist Registration

Artists to deliver, set-up art per agreement with venue

Ribbon Cutting – ArtWalk begins

4th Grade Students Field Trip to ArtWalk

Sunday Concert and Artist Meet & Greet

ArtWalk Awards Ceremony & Closing Gala

Final Day of ArtWalk 2019; remove art after 5 PM

For more information contact: Grand Haven Main Street
519 Washington Ave. • Grand Haven, Michigan 49417
Phone: (616) 935-3216 ghmainstreet@gmail.com
www.ghartwalk.com
[Facebook.com/grandhavenartwalk](https://www.facebook.com/grandhavenartwalk)



The mission of the Grand Haven Main Street is to promote a vibrant historic business district through community efforts and public/private partnerships.